

Preliminary pending Commission approval

Rhode Island Atomic Energy Commission

Meeting of 7 September 2012

9 am A.M.

Dr. Nassershariff called the meeting of the Rhode Island Atomic Energy Commission to order. Present were Commissioners Dr. Nassersharif, Dr. Gromet, Dr. Nunes, and Dr. Kadak. Staff: Dr. Terry Tehan, Jeff Davis, Zack Richards and Steve Guarino. Dr. Tom Mannock from State personnel also attended.

1. Dr. Gromet made a motion for Dr. Nassersharif to chair the meeting. Dr. Nunes seconded the motion .The Motion passed unanimously.

2.Approval of minutes of 3 April 2012 Meeting:

The minutes of the meeting were reviewed. The word budget in paragraph three of page was corrected. Dr. Gromet made a motion to accept the minutes. Dr. Nunes seconded The Motion to accept the minutes. The motion passed unanimously. (Enclosure 1)

3.Radiation Safety Program. A discussion was held regarding the organization of the radiation safety office. Dr. Mecca arrived at 9:30 am. Dr. Gromet made a motion for the Commission to undertake an

evaluation of the position of Assistant Director for Radiation and Reactor Safety Officer Dr. Kadak seconded the motion. The motion passed unanimously. The commissioners also requested Dr. Mannock to conduct a salary survey for Radiation and Reactor Safety Officer given current responsibilities at RINSC.. He agreed to take the necessary actions to accomplish this task.

4.Dr. Nassershariff made a motion to go into executive session. Dr. Mecca seconded the motion. The motion passed unanimously.In executive session the commission addressed the process that was used to recruit for the position recently made vacant by retirement of Henry Bicehouse.

3. Adjourn Dr. Gromet requested a motion to adjourn. Dr.Nunes made the motion and Dr. Kadak seconded it. It passed Unanimously.

Enclosure 1- Meeting Minutes

Rhode Island Atomic Energy Commission

Meeting of 3 April 2012

8:00 A.M.

Dr. Mecca called the meeting of the Rhode Island Atomic Energy Commission to order. Present were Commissioners Dr. Nassersharif, Dr. Gromet, Dr. Mecca, and Dr. Kadak. Staff: Dr. Terry Tehan, Hank Bicehouse, Jeff Davis, Zack Richards and Steve Guarino. Dr. Tom Mannock from State personnel also attended. Dr. Nunes, arrived shortly after the meeting started.

1. Approval of minutes of 14 December 2011 Meeting:

The minutes of the meeting were reviewed. Dr. Gromet made a motion to accept the minutes. Dr. Nassersharif seconded the motion. The Motion to accept the minutes passed unanimously. (Enclosure 1)

2.NRC Re-licensing–Jeff Davis stated that we have not received any

more questions from the NRC. A discussion was held regarding the re-licensing process.

4. **State Budget-** Dr. Tehan presented a report on the state budget and the Governor's Budget review process. A discussion was held regarding the budget trends and where the new grant money was being spent. (enclosure 2)

5. **Lab Renovation-** Steve Guarino gave a brief on the status of the two new labs. The Nassersharif lab has new counters and the grant equipment is being installed. The Cullen lab has been completely redone with a new ceiling and the walls have been painted. The new furniture has been installed. Steve Guarino also discussed the state metrics system and invited the commissioners to the 8 May meeting of the Governor's metrics committee where they can express their desires to have the metrics include advisory roles of the commission that are contained in the enabling legislation.

6. **Facility Utilization-** Zach Richards gave an extensive brief on facility operations. Dr. Kadak asked about the procedure for supplying water to the reactor in the event of a beyond design basis accident. Jeff Davis said that it was not yet in procedure form and committed to having a procedure for the next commission meeting. Dr. Kadak and Dr. Nassersharif asked about the facility camera monitoring system regarding internet security. Zack Richards will provide a report to the

commissioners regarding the system and addressing security concerns. The commissioners agreed that a letter to the Department of Energy should be drafted inviting the Chairman to the facility to see the reactor upgrades that they have funded as soon as the control room is complete. (Enclosure 4)

7. Old Business- The structural analysis report was discussed. There are no structural issues in the report but there is a need to ensure that the roofs are maintained properly to prevent water intrusion from causing damage.

8. New Business-A discussion was held regarding the RSO's retirement plans and the need for replacement planning. The extensive training provided to Steve Gurino to prepare him for the position was covered. It was noted that it is important for him to finish his master's degree to meet the NRC requirement for the position. The commissioners requested Sophia Lenihan to send out a doodle schedule request in July to set up a meeting for late August.

9. Adjourn Dr. Mecca requested a motion to adjourn. Dr. Nassersharif made the motion and Dr. Nunes seconded it. It passed Unanimously.